WORK PROGRAMME 2010/2011

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REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

OPTIONS AVAILABLE TO THE COMMITTEE

- 1. To confirm dates for meetings
- 2. To make suggestions for future working practices and/or reviews.

INFORMATION

Second Review Topic - Localism Bill

As part of this report, Members are also asked to give further consideration to a possible topic for a second review for the POC to undertake.

A possible area which the Committee could consider is around the Localism Bill, particularly in relation to new freedoms and flexibilities for local government and new rights and powers for communities and individuals.

For Members information attached as an appendix to this report is a Plain English Guide to the Localism Bill from the Department of Communities and Local Government .

All meetings to start at 7.30pm

| Meetings | Room |
|-------------------|------|
| 22 July 2010 | CR 5 |
| 7 September 2010 | CR 6 |
| 13 October 2010 | CR 6 |
| 11 November 2010 | CR 6 |
| 20 December 2010* | CR3 |
| 19 January 2011 | CR 6 |
| 9 February 2011** | CR 6 |

Corporate Services & Partnerships POC 9 February 2011

PART 1 - MEMBERS, PUBLIC & PRESS

| 16 March 2011 | CR 5 |
|---------------|------|
| 20 April 2011 | CR 6 |

BACKGROUND DOCUMENTS

Appendix A – Plain English Guide to the Localism Bill from the Department of Communities & Local Government.

^{*} Cancelled meeting
** Date change from 22 February 2011

Corporate Services & Partnerships Policy Overview Committee

2010/11 DRAFT Work Programme

| Meeting Date | Item |
|--------------|---|
| 8 June 2010 | Draft Final Report – The Impact of Public Funded Business Support and the Success of New Business Start Up within Hillingdon and Reviewing how the Council could Improve Business to Business Support with the Borough's Industrial Estates |
| | Discussion on work programme for 20010/11 |
| | Cabinet Forward Plan |

| 22 July 2010 | Performance: Final Updates for 2009/10 |
|--------------|---|
| | The Year Ahead and Key Performance Indicators linked to Group Plans |
| | Budget Outturn and Context for 20010/11 |
| | Major Review in 2010/11 - Scoping Report |
| | Work Programme |
| | Cabinet Forward Plan |

| 7 September 2010 | Major Review in 2010/11 – First Review - Census 2011 – To look at how this Council can contribute to improving the population data for the Borough Witness Session 1 |
|------------------|--|
| | Cabinet Forward Plan |
| | Work Programme |

| 13 October 2010 | Major Reviews in 2010/11 – First Review - Census 2011 – To look at how this Council can contribute to improving the population data for the Borough |
|-----------------|---|
| | Witness Session 2 |
| | Cabinet Forward Plan |

Corporate Services & Partnerships POC 9 February 2011

PART 1 – MEMBERS, PUBLIC & PRESS

| | Work Programme |
|------------------|---|
| | |
| 11 November 2010 | Major Reviews in 2010/11 – First Review - Census 2011 – To look at how this Council can contribute to improving the population data for the Borough |
| | Witness Session 3 |
| | Cabinet Forward Plan |
| | Progress on the implementation of recommendations made by this POC on recent reviews |
| | Work Programme |

| 19 January 2011 | Major Reviews in 2010/11 – First Review - Census 2011 – To look at how this Council can contribute to improving the population data for the Borough - Draft Final Report |
|-----------------|--|
| | Budget Proposals Report for Deputy Chief Executive's Office and Finance & Business Services Directorate |
| | Report back on Skills and Knowledge Audit |
| | Briefing on the Council's Security Contract |
| | Major Reviews in 20010/11 – Second Review - Possible Topics |
| | Cabinet Forward Plan |
| | Work Programme |

| 9 February 2011 | Skills and Knowledge Audit |
|-----------------|--|
| | Security Contract |
| | Consideration of all POC comments on Budget Proposals for submission to Cabinet |
| | Cabinet Forward Plan |
| | Work Programme – consideration of second review topic |

Corporate Services & Partnerships POC 9 February 2011

PART 1 – MEMBERS, PUBLIC & PRESS

| 16 March 2011 | Major Reviews in 2010/11 – Second Review |
|---------------|--|
| | Cabinet Forward Plan |
| | Work Programme |

| 20 April 2011 | Major Reviews in 2010/11 – Second Review |
|---------------|--|
| | Cabinet Forward Plan |
| | Work Programme |